

NOTICE OF PUBLIC MEETING & AGENDA
Date of Notice: August 19, 2018 at 8:00 a.m.
Regular Board Meeting of Bayou Vermilion District
To be held at: Vermilionville, 300 Fisher Road, Lafayette, Louisiana 70508
4:30 p.m. August 22, 2018

AGENDA:

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes from July 25, 2018 Regular Meeting
- IV. Introduction of Guests
- V. Public Comments
- VI. President's Report
- VII. Chief Executive Officer's Report
 - A. Coordinators' Reports
- VIII. Committee Reports
 - A. Marketing/Public Relations
 - B. Finance/Capital
 - C. Operations/Bayou/Maintenance
 - D. Environmental
 - E. Education/Programming/Grants
 - F. Curatorial/Acquisitions
 - G. Master Plan
 - F. Budget
- IX. New Business
- X. Adjournment

David Cheramie, Ph.D., Chief Executive Officer
Lafayette Parish Bayou Vermilion District
300 Fisher, Lafayette LA 70508

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Minutes of the Regular Board Meeting of the Bayou Vermilion District
Held at Vermilionville, 300 Fisher Road Lafayette Louisiana
4:30 pm, August 22, 2018

Call to Order was given by President Richard. The meeting was called at 4:32 pm.

Roll Call: Given by the Secretary, Rodney Richard, Benjamin Richard, Natalie Keefer, Catherine Comeaux, Thomas Michot and Don McConnell were present. Commissioners Kristie Cornell, John Broussard and Zachary McNeal were absent. There was a quorum.

Approval of Minutes: **MOTION:** (T. Michot/D. McConnell) Motion to accept the minutes from the July 25, 2018, with the corrected spelling of *millage*. All were in favor. Motion carried.

Introduction of Guest(s): Guest: None Staff: CEO Cheramie, Brady McKellar, Emile Ancelet, Wesley Davis, Maegan Smith, Millicent Norbert, Anne Mahoney, Shawntell Lewis, Greg Guidroz, Kim Fournet and Curtis Willingham.

Public Comment(s): There were no public comments.

President's Report: President Richard will make comments during the committee reports.

CEO's Report: Copies of CEO Cheramie's report and coordinators reports (on file) were e-mailed. CEO reviewed his report. BVD is waiting for Tax Assessor, Conrad Comeaux to give information on the tax collections for our millage vote. Commissioner Comeaux asked how the Ad Valorem and Debt Service collections actually work. CEO gave a brief explanation of how the millage collection works based on tax collections. Three commissioners were up for reappointment, Kristie Cornell and Don McConnell were reappointed. Zachary McNeal asked to not be reappointed and former commissioner Ray Landry was appointed for this position. BVD awarded the Rotary Point contract to Coastal Construction with a winning bid of \$698,840, nearly \$100,000 less than the next lowest bid. CEO emailed the budget and financials to each commissioner. Financials are not what we had hoped for in July. Gift Shop and Hospitality are behind in their revenues. Programming is a holding its own. Also, the newly instituted employee retirement program was not in this year's budget. Monies are still coming in from the tax millage and FEMA. Acadian Culture Day was a big success, the attendance was 1,657, a record. CEO will met with the Finance Committee in September/October to plan for the 2019 budget.

Marketing/Public Relations: The committee did not meet. Shawntell Lewis gave the commissioners a pop quiz on the information she emailed to them in anticipation of the site visit in November. It was reported to the board that BVD is now renting out canoes and kayaks, with a signed release form. Ms. Lewis also handed out a summary of the survey the Communication 406 class at UL prepared. The board was asked to review it, especially "The Elevator Pitch" section. President Richard thanked her for the report but requested the entire survey. Ms. Lewis will look in to the matter. Ms. Lewis asked the commissioners to take pictures after the meeting, per Commissioner Broussard's request.

Finance/Capital: The committee met for the Rotary Point bid opening and another to award the bid.

Operations/Bayou/Maintenance: The committee did not meet. President Richard thanked Curtis Willingham and Anne Mahoney for supplying their expenditures year to

date on repairs/restoration. Curtis has spent \$332,460. Anne has spent \$118,136. Vermilionville is preparing for the peer reviewers site visit.

Commissioner C. Comeaux excused herself from the meeting at 5:16.

Environmental: The committee did not meet. Greg Guidroz reported an update on the Rocket Composter. The cover will be here September 5th and a representative from the company will be coming in September to train our staff.

Programming/Education/Grants: The committee did not meet. Commissioner Keefer informed the board that Brady McKellar was working on many grants for BVD.

Curatorial/Acquisitions: The committee did not meet. Anne Mahoney reminded the commissioners to submit bios, contact information and their role on the board, in preparation for the site visit. Ms. Mahoney informed the board that at the Foundation Board meeting Monday, the foundation voted to amend their section of the MOU, as follows:

“Oversee the historical integrity of Vermilionville

- Advise in the decision-making for acquisition, accessioning, deaccessioning, and disposal of artifacts”

There are two major substitutions/subtractions. First, to replace “Serve as the decision-making authority” with “Advise in” and second, to delete “authority”.

This was to reflect the actual process we follow of having the paid staff conduct the communications and research and the staff and committee decide together about accessions and deaccessions.

Master Plan: The committee did not meet.

Budget: The financial analysis comparison for the month ending July 2018 was available for the commissioners’ review. CEO covered the year to date revenues and expenditures earlier in his report.

New Business: There was no new business

Adjournment: MOTION: (D. McConnell/T. Michot) Motion to adjourn. All were in favor. Motion carried.

/s/ Rodney Richard
Rodney Richard, President

/s/ Natalie Keefer
Natalie Keefer, Secretary