

NOTICE OF PUBLIC MEETING & AGENDA

Date of Notice: July 22, 2018 at 8:00 a.m.

Regular Board Meeting of Bayou Vermilion District

To be held at: Vermilionville, 300 Fisher Road, Lafayette, Louisiana 70508

4:30 p.m. July 25, 2018

AGENDA:

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes from June 27, 2018 Regular Meeting
- IV. Introduction of Guests
- V. Public Comments
- VI. President's Report
- VII. Chief Executive Officer's Report
  - A. Coordinators' Reports
- VIII. Committee Reports
  - A. Marketing/Public Relations
  - B. Finance/Capital
  - C. Operations/Bayou/Maintenance
  - D. Environmental
  - E. Education/Programming/Grants
  - F. Curatorial/Acquisitions
  - G. Master Plan
  - F. Budget
- IX. New Business
- X. Adjournment

David Cheramie, Ph.D., Chief Executive Officer  
Lafayette Parish Bayou Vermilion District  
300 Fisher, Lafayette LA 70508

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Minutes of the Regular Board Meeting of the Bayou Vermilion District  
Held at Vermilionville, 300 Fisher Road Lafayette Louisiana  
4:30 pm, July 25, 2018

**Call to Order** was given by President Richard. The meeting was called at 4:30 pm.

**Roll Call:** Given by the Secretary, Rodney Richard, Catherine Comeaux, Thomas Michot, Don McConnell and Kristie Cornell were present. Commissioners Natalie Keefer, Benjamin Richard and Zachary McNeal were absent. There was a quorum.

**Approval of Minutes:** **MOTION:** (C. Comeaux/T. Michot) Motion to accept the minutes from the June 27, 2018. All were in favor. Motion carried.

**Introduction of Guest(s):** Guest: None Staff: CEO Cherie, Emile Ancelet, Millicent Norbert, Maegan Smith, Anne Mahoney, Shawntell Lewis and Kim Fournet.

Commissioner John Broussard joined the meeting at 4:34.

**Public Comment(s):** There were no public comments.

**President's Report:** President Richard will make comments during the committee reports.

**CEO's Report:** Copies of CEO Cherie's report and coordinators reports (on file) were e-mailed. CEO reviewed his report. BVD has signed a contract with architect Lynn Guidry for \$45,737.50 plus reimbursable expenses to oversee the Water Quality Building. Mr. Guidry will ensure that BVD does not run afoul of any regulations governing public funds projects. Many members at the LCVC meeting this month were interested in BVD's Rocket Composter. Halfway through the year, BVD's revenues are at 51% of its goal and expenditures are at 54%. These percentages are within the parameters for mid-year. BVD will probably set the millage at the August meeting.

**Marketing/Public Relations:** There was no meeting. Shawntell Lewis handed out the 3<sup>rd</sup> Quarter newsletter to the commissions. This newsletter is sent to all members and is on our website. Commissioner Broussard asked if pictures of the commissioners might be added to the website. Ms. Lewis will address the request in the coming weeks. President Richard asked about the UL survey that BVD employees recently took. Ms. Lewis will have the results and presentation at the August meeting.

**Finance/Capital:** The committee did not meet but President Richard and CEO Cherie met to discuss the mid-year budget and to assess the progress/expense of the village restoration and repairs. At this time, BVD's budget is within acceptable parameters. Now is the time to make any necessary changes/cuts to stay within those parameter for the rest of the fiscal year.

**Operations/Bayou/Maintenance:** The board has reports from Anne Mahoney, curator and Curtis Willingham, maintenance, describing their progress and expenses with maintenance/repairs/remodeling/restoration projects. The maintenance department has spent over \$300,000, to date on the non-historic buildings. Some of these expenses are repairs from the August 2016 flood and are being reimbursed by FEMA. The work that is needed on the historic building is a cost plus project. Ms. Mahoney may need to reassess her projections. The monthly reports should indicate money spent year to date not an erroneous balance of money remaining in the budget. BVD does need to get the

village and festive area up to par for the site visit in November. Going forward, the commission should budget enough funds to properly maintain all the BVD properties.

**Environmental:** The committee did not meet. Commissioner Michot commended Emile and staff for their work with the septic tank inspections. The DEQ grant will be renewed this year, the project is going very well. Once the Water Quality building is built, staff will be able to analyze their own samples and this will save money. President Richard asked the inspectors to be careful when they go out to do the inspections, most people do not like to being told their septic system is broken. Commissioner Michot also commended Greg Guidroz for his environmental tenacity in acquiring the Rocket Composter. The Lake Charlo property acquisition is on hold for the moment, the owner has had some health issues and wants to recover before making any decisions.

**Programming/Education/Grants:** The committee did not meet.

**Curatorial/Acquisitions:** The committee did not meet. Anne Mahoney talked about the site visit in November and asked the commissioners to RSVP to the dinner invitation. She also requested that each commissioner send in a brief bio, with personal and contact information. Maegan Smith informed the board their department had recently transferred all curatorial inventory from paper to digital. This process will be much easier to maintain control and information on all artifacts.

**Master Plan:** The committee did not meet.

**Budget:** The financial analysis comparison for the month ending June 2018 was available for the commissioners' review. CEO covered the year to date revenue and expenditure percentages earlier in his report.

**New Business:** President Richard read **Resolution 2018-04**, stating that CEO Ceramic is authorized to be the signatory to any and all agreements with the Disaster Recovery Unit within the Louisiana Division of Administration's Office of Community Development.

**MOTION:** (C. Comeaux/D. McConnell) to accept the resolution. A vote was called for by the president: (6) yeas: R. Richard, T. Michot, C. Comeaux, D. McConnell, J. Broussard and K. Cornell (0) nays, (3) absent: N. Keefer, B. Richard and Z. McNeal (0) recused. This resolution is declared adopted on the 25<sup>th</sup> day of July 2018.

Commissioner Comeaux asked about the minor incident with the tour boat and the summer campers. The campers take a boat ride on the Vermilion and this day the weather came up rather quickly. While the boat captain was turning the boat to go back to the village the wind pushed the boat onto the shore. Not wanting to put the children in harm's way, he had the Sheriff's Department notified. The campers were transferred to the Sheriff's boat and returned to Vermilionville. All on board were wearing life jackets and fine. Parents were notified of the incident. Commissioner Comeaux also requested info about ongoing boat operator training.

**Adjournment:** **MOTION:** (D. McConnell/J. Broussard) Motion to adjourn. All were in favor. Motion carried.

/s/ Rodney Richard  
Rodney Richard, President

/s/ Natalie Keefer  
Natalie Keefer, Secretary

