

NOTICE OF PUBLIC MEETING & AGENDA

Date of Notice: March 25, 2018 at 8:00 a.m.

Regular Board Meeting of Bayou Vermilion District

To be held at: Vermilionville, 300 Fisher Road, Lafayette, Louisiana 70508

4:30 p.m. March 28, 2018

AGENDA:

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes from February 28, 2018 Regular Meeting
- IV. Introduction of Guests
- V. Public Comments
- VI. President's Report
  - A. Resolution to Submit the Louisiana Compliance Questionnaire for the Fiscal Year 2017
- VII. Chief Executive Officer's Report
  - A. Coordinators' Reports
- VIII. Committee Reports
  - A. Marketing/Public Relations
  - B. Finance/Capital
  - C. Operations/Bayou/Maintenance
  - D. Environmental
  - E. Education/Programming/Grants
  - F. Curatorial/Acquisitions
  - G. Master Plan
- IX. New Business
  - A. Review BVD Personnel Manual
- X. Adjournment

David Cherie, Ph.D., Chief Executive Officer  
Lafayette Parish Bayou Vermilion District  
300 Fisher, Lafayette LA 70508

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Minutes of the Regular Board Meeting of the Bayou Vermilion District  
Held at Vermilionville, 300 Fisher Road Lafayette Louisiana  
4:30 pm, March 28, 2018

**Call to Order** was given by President Richard. The meeting was called at 4:34 pm.

**Roll Call:** Given by the Secretary, Rodney Richard, Catherine Comeaux, Natalie Keefer, Thomas Michot, Don McConnell and Zachary McNeal were present. Commissioners John Broussard and Kristie Cornell were absent. There was a quorum.

**Approval of Minutes:** **MOTION:** (C. Comeaux/T. Michot) Motion to accept the minutes from the February 28, 2018. All were in favor. Motion carried.

**Introduction of Guest(s):** Guest: None. Staff: CEO Cheramie, Wesley Davis, Emile Ancelet, Maegan Smith, Brady McKellar, Millicent Norbert, Shawntell Lewis, Greg Guidroz, Curtis Willingham and Kim Fournet.

**Public Comment(s):** No public comments.

**President's Report:** President Richard commented on the good reviews he has received from visitors to Vermilionville.

Commissioner Benjamin Richard joined the meeting at 4:43.

**Resolution 2018-02:** President Richard explained the reason for the Louisiana Compliance Questionnaire. It is required by the Louisiana Legislative Auditor for its annual audit, stating that BVD is in compliance with the laws that govern BVD. It is then the duty of the auditor to verify that BVD is in compliance.

**MOTION:** (D. McConnell/Z. McNeal) to accept the resolution. A vote was called for by the president: (7) yeas: R. Richard, T. Michot, B. Richard, C. Comeaux, D. McConnell, Z. McNeal and N. Keefer (0) nays, (2) absent: K. Cornell and J. Broussard and (0) recused. This resolution is declared adopted on the 28<sup>th</sup> day of March 2018.

**CEO's Report:** Copies of CEO Cheramie's report and coordinators reports (on file) were e-mailed. CEO reviewed his report. A television has replaced the bulletin board in the lobby, more information about events and programs can be displayed for visitors. CEO and President Richard will be attending the Taxing Authority Summit tonight after the BVD meeting. CEO will write up a resolution addressing the Sierra Club's presentation. The first Vermilion Voyage was a successful event. The numbers for February were down from last year.

**Marketing/Public Relations:** There was no meeting.

**Finance/Capital:** There was no meeting.

**Operations/Bayou/Maintenance:** There was no meeting, President Richard discussed the hiring of a new historic carpenter to repair the original buildings in the Village. Curtis is in the process of replacing/repairing windows, siding and any other damage to the other buildings in the Village and Festive Area. Trees and bushes are being trimmed to help eliminate trapped moisture around the buildings

**Environmental:** There was no meeting. Commissioner T. Michot reported that he had his septic tank cleaned.

**Programming/Education/Grants:** There was no meeting.

**Curatorial/Acquisitions:** There was no meeting.

**Master Plan:** The committee met to review the old Master Plan and strategize about the reformatting of the plan. Making the plan something that is adjustable and interactive. The committee will have a presentation for the April meeting.

**New Business:** CEO would like to update the Personnel Manual, changing the name from Lafayette Parish Bayou Vermilion District to Bayou Vermilion District. Changing the term coordinators to directors and adding a Working Off-Site section. **MOTION:** (B. Richard/Z. McNeal) Motion to accept the proposed changes to the Personnel Manual as presented by the CEO. All were in favor. Motion carried

**Adjournment:** **MOTION:** (D. McConnell/B. Richard) Motion to adjourn. All were in favor. Motion carried.

/s/ Rodney Richard  
Rodney Richard, President

/s/ Natalie Keefer  
Natalie Keefer, Secretary